

PLAISTOW PUBLIC LIBRARY
Special Meeting of the Board of Trustees
November 1, 2016

The Plaistow Public Library Board of Trustees held a special meeting at the Public Library on Tuesday, November 1, 2016, for the purpose of approving the Strategic Plan Charter.

Present: Catherine Willis, Chair
 James Peck, Vice Chair
 Jane Query, Treasurer
 Jennifer Kiarsis, Secretary
 Michelle Sykes, Alternate
 Rosemarie Bayek, Alternate

Not Present: Luann Blair

Others Present: No others present

Catherine Willis called the meeting of the Board of Trustees to order at 10:30 am.

Cathy stated the purpose of this meeting, which includes voting for the approval of the Strategic Plan Charter, as well as voting on allowing the Trustees present on the Strategic Committee to vote on behalf the Board on decisions made during Committee meetings. It was noted that if there was a vote needed by the Strategic Committee regarding an appropriation of money, the subject should be brought before the full Board of Trustees for discussion and vote.

Motion to approve the Strategic Plan Charter as presented by Cab Vinton was made by Jennifer Kiarsis; seconded by Rosemarie Bayek . Motion carried: Ayes 5; Opposed 0; Abstentions 0. (Rosemarie Bayek voting for Luann Blair).

Motion to allow the Trustees serving on the Strategic Plan Committee to vote on behalf of the Board of Trustees, except if an appropriation of funds is being considered, was made by Jane Query; seconded by Jennifer Kiarsis. Motion carried: Ayes 5; Opposed 0; Abstentions 0. (Rosemarie Bayek voting for Luann Blair).

It was suggested that a tour of the facility should be arranged for the Strategic Plan Committee. The schedule is for the Committee to meet once a month, and to have a plan to present by May 5, 2017.

Jim Peck advised the Board that the budget was presented to both the Board of Selectmen and the Budget Committee. There have been no issues as of now.

Again the subject of the Donation/Memorial Funds was discussed. Further research should be made into how the funds were designated at the time of the donations.

Adjournment: 10:50 am

Respectfully submitted,

Jennifer Kiarsis, Secretary