

**PLAISTOW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
December 31 2013**

The Plaistow Public Library Board of Trustees held an emergency meeting at the Public Library on Tuesday, December 31, 2013 for the purpose of encumbering funds.

Present: Catherine Willis, Chair
James Peck, Treasurer
Jane Query, Alternate

Not Present: Luann Blair
Jennifer Kiarsis,
Kathleen Vavra

Others Present: Cab Vinton, Library Director

Call to Order

Catherine Willis called the meeting of the Board to order at 1:35 pm.

Encumber of Funds

The Library Director presented a proposal for upgrading the HVAC system by ProControls. After discussion, it was decided to encumber the balance of the town appropriation towards that proposal.

A motion was made by Jim Peck to encumber \$33,000 towards the proposal to upgrade the HVAC system. Jane Query seconded the motion. Being no further discussion, a vote was called and passed 3-0-0.

Adjournment

As there is no further business a motion to adjourn made at 2;15 p.m. by Jane Query.

Next regularly scheduled meeting will be held on Tuesday, January 7, 2014.

Respectfully Submitted

Catherine Willis